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## THE ANDHRA PRADESH GAZETTE

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### NOTIFICATIONS BY GOVERNMENT

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### REVENUE DEPARTMENT

*(REGN. I)*

#### SPECIAL RULES FOR THE ANDHRA PRADESH REGISTRATION SERVICE.

*[G.O.Ms.No. 525, Revenue (REGN. I), 21st May, 2009.]*

In exercise of the powers conferred by the proviso to Article – 309 of the Constitution of India and in Supersession of the Special Rules for the Andhra Pradesh Registration Service Rules issued in G.O.Ms.No. 360, Revenue (Regn. I) Department, dated 26-04-1991 the Governor of Andhra Pradesh hereby makes the following Special Rules for the Andhra Pradesh Registration Service;

#### RULES

- Short Title** :- These rules may be called the Andhra Pradesh Registration Service Rules.
- CONSTITUTION** :- The Service shall consist of the following Classes and Categories of officers:-

#### CLASS - I

Commissioner and Inspector General of Registration and Stamps.

#### CLASS - II

Category-1	Additional Inspector General, Registration and Stamps.
Category-2	Joint Inspector General of Registration and Stamps.

Category-3	Deputy Inspector General of Registration and Stamps.
Category-4	District Registrars / Assistant Inspector General, Registration and Stamps.
Category-5	Assistant District Registrar in Registration and Stamps Department.

**Note:-** In G.O.Ms.No. 46, Finance (SMPC) Dept., dated 8-2-2008 all the 41 posts of Asst. District Registrars have been abolished but those who did not get promotion as District Registrars on account of charges/bad record are still continuing. Hence, the category-5 shall cease to exist only after all the existing Asst. District Registrars are either promoted to next higher cadre or retire or otherwise.

### **3. Method of Appointment:-**

Subject to other provisions in these rules, the method of appointment for the several classes shall be as follows:-

CLASS (1)	CATEGORY (2)	METHOD OF APPOINTMENT (3)	APPOINTMENT AUTHORITY (4)
<b>Class I</b>	Commissioner and Inspector General of Registration and Stamps.	<b>CADRE POST</b>	<b>Government</b>
<b>Class II</b>			
<b>Category-1</b>	Additional Inspector General, Registration and Stamps.	<b>By promotion from the category-2</b>	<b>Government</b>
<b>Category-2</b>	Joint Inspector General of Registration and Stamps.	<b>By promotion from the category-3</b>	<b>Government</b>
<b>Category-3</b>	Deputy Inspector General of Registration and Stamps.	<b>By promotion from the category-4</b>	<b>Government</b>
<b>Category-4</b>	District Registrars / Assistant Inspector General, in the Office of the Commissioner and Inspector General of Registration and Stamps.	<b>1) By Direct Recruitment 2) By Promotion from the category-5 3) By appointment by transfer from the category of Sub-Registrars Grade-I in the Andhra Pradesh Registration Sub-Ordinate Services.</b>	<b>Government</b>

**Note:-** (a) One third number of substantive vacancies in the category of **District Registrars (Category-4)** shall be filled by direct recruitment.

(b) In the matter of Direct Recruitment to the posts of District Registrars, Category-4 for which women and men are equally suited, other things being equal, reservation shall be given to women and they shall be selected to an extent of at least 33 1/3% of the posts in each category of O.C., B.C., S.C. and S.T. quota.

#### **4. QUALIFICATIONS:-**

No person shall be eligible for appointment to the posts in Class / Category specified in column (1) and (2) of the table below by the method specified in the corresponding entry in column (3) unless he possesses the qualifications specified against the corresponding entry in column (4) thereof:-

CLASS	CATEGORY	METHOD OF APPOINTMENT	QUALIFICATION
(1)	(2)	(3)	(4)
<b>Class II</b>	(District Registrar)	<p>Direct Recruitment</p> <p>By Promotion from Category-5 (fill all the ADRs working are exhausted);</p> <p>By appointment by transfer from the category of Sub-Registrar Grade-I</p>	<p>Must hold a bachelor degree of a Recognized University in India Established or incorporated by or under a Central Act, Provincial Act, or a State Act or an Institution Recognized by the University Grants Commission or any other equivalent qualification.</p> <p>(i) Must hold a bachelor degree of Recognized University in India Established or incorporated by or under a Central Act, Provincial Act, or a State Act or an Institution Recognized by the University Grants Commission or any other equivalent qualification.</p> <p>(ii) Must have passed the Account Test for Executive Officers or Account Test for Sub-Ordinate Officers (Part I and II).</p> <p>(iii) Must have passed the Second Class Language Test in Telugu.</p> <p><b>Note:-</b> A person who has passed the SSC or its equivalent examination or any other higher examination with Telugu as the medium of instruction and examination or with Telugu as one of the subject, shall be exempted from passing the 2nd class language test in Telugu.</p>

**5. AGE:-**

No person shall be eligible for appointment by direct recruitment, if he has completed 34 years of age on the first day of July of the year in which the notification for selection is made.

**6. Minimum Service:-**

No person shall be eligible for appointment by transfer or promotion unless he is an approved probationer and has put in not less than three years of service in the Class / Category from which promotion or appointment by transfer is made.

**7. Probation:-**

- (a) Every person appointed by direct Recruitment shall be on probation for a total period of two years on duty within a continuous period of three years and
- (b) Every person appointed by promotion or on appointment by transfer shall be on probation for a period of one year on duty within a continuous period of two years from the date on which one commences probation.

**8. Tests:-**

Every person appointed by direct recruitment to category 4 of Class II namely District Registrars, shall pass the following tests within the period of probation.

- (i) Registration Department Tests Group I, II and III.
- (ii) The Account Tests for Executive Officer or Account Test for sub-ordinate officers (Parts I and II); and
- (iii) Second Class Language Test in Telugu.

**9. Training:-**

- (a) Every person appointed by direct recruitment to the post of District Registrar shall undergo, immediately after appointment, a course of training for a period of one year as per such programme and syllabus as may be prescribed by the Commissioner and Inspector General of Registration and Stamps.
- (b) Every person appointed by direct recruitment shall, before the commencement of training, execute an agreement that he shall serve the Department for a period of three years after the completion of training referred to in sub-rule (a). Every such candidate appointed by direct recruitment shall be liable to refund to the Government the pay and allowances or any other remuneration received by him in addition to the amount spent by the Government on his training.
  - (i) if he fails to serve the Department for a period of three years after the completion of his training for any reasons; or
  - (ii) if he discontinues the training or is discharged from the training course for misconduct or for any other reasons; or
  - (iii) if he secures any other employment elsewhere than under the State Government.

- (c) The period of training shall count for purposes of Probation, Increments, Leave and Pension.
- (d) A candidate who is appointed by direct recruitment shall be eligible, during the period of training, for the initial pay of the post with usual allowances admissible at the place of training.

**10. Savings:-** Notwithstanding any thing contained in the above rules or any rules for the time being in force, the existing incumbents in the posts of Assistant District Registrar prior to issue of these rules shall be continued till all Assistant District Registrars are promoted / retired or otherwise and they will be promoted along with Sub-Registrar Grade-I. The seniority of the remaining Assistant District Registrars will be shown above all the Sub-Registrar Grade-I for approval of the panel for filling up the post of District Registrars by the Departmental Promotion Committee.

**K. RATNA PRABHA,**  
*Principal Secretary to Government.*

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